

**LITTLE MIAMI HIGH SCHOOL ARTS & CRAFT SHOW**  
**Sponsored by the LMHS PTO**  
**Saturday November 16, 2024 9:30 am – 3 pm**  
**3001 E US 22&3, Morrow, OH 45152**  
**lmhspto.com/craftshow**  
**2024 Application**

Welcome to our 5th year of our handcrafted arts and craft show sponsored by the Little Miami High School PTO. Please read over the following participation rules prior to submitting your application.

**ABOUT OUR SHOW:**

This Arts & Craft Show will be held at Little Miami High School in Morrow, OH. Our school district has around 5,500 students and spans over 100 square miles. Our High School PTO is sponsoring this community event for our Little Miami area. Our Band Boosters will be handling concessions that day. Advertising will be done via flyers, posters, print, and social media.

All crafts will be juried by a committee, we do not admit by order of receipt of application. All products that you are selling must be handcrafted by you. NO Wholesale or direct sale items are permitted.

**BOOTH INFO:**

All Single Booth sizes are 10' wide by 8' deep and Double Booth sizes are 20' wide by 8' deep. Single Booths will be \$60 and Double Booths will be \$120. Booths are setup in the Large and Small Gym, and hallways. Wall spaces with electricity are limited. If using electric which is an extra \$10, you will need to supply your own cords and duct tape. All booths are expected to present their art/craft in an attractive manner with covered tables and inviting displays. Table Covering should reach to the floor. Tables and Chairs are NOT supplied.

For liability purposes, no door partitions can be moved or physical building modifications made anytime. Also, smoking is prohibited on school property, both inside and outside. Due to fire codes and health reasons, there will be no burning of candles, incense, or any similar substance anytime.

**RAFFLE:**

No raffles will be done so that we may concentrate entirely on the craft show. Raffles may be added in future years.

**SET-UP:**

Vendors may start setting up as early as 6:30 am the morning of the show. The show runs from 9:30 am-3 pm. Early takedown of booth will affect your participation in future shows.

**APPLICATION:**

DEADLINE for application is June 1, 2024. Decisions by committee for acceptance will be made by June 15. Checks will be cashed at this time. Letters will be sent via email if you have been accepted or not. There will be NO refunds after July 15, 2024 if you have been accepted except if show is cancelled by LMHS. If your application is denied, then your booth fee will be returned to you. Only arts/crafts included in the application will be permitted in the show. There is no subleasing of your booth if you cannot attend so we can keep the number of different mediums at a certain number.

**REFUND:**

There is no refund if you back out of the show. If the show is cancelled by Little Miami School District, then all money will be refunded.

**QUESTIONS:**

PLEASE DO NOT CALL LITTLE MIAMI HIGH SCHOOL WITH QUESTIONS. THE STAFF AT THE HIGH SCHOOL DO NOT HAVE ANY PART OF THE ARTS & CRAFT SHOW, JURY SELECTION, ETC.

Call/Text Cindy Marshall at 513-290-2021. If texting for 1<sup>st</sup> time, then please identify yourself.  
Or Email [LMHSPTOCraftShow@gmail.com](mailto:LMHSPTOCraftShow@gmail.com) Website – [lmhspto.com/craftshow](http://lmhspto.com/craftshow)

LITTLE MIAMI HIGH SCHOOL ARTS & CRAFT SHOW

Sponsored by the LMHS PTO

Saturday Nov 16, 2024 9:30 am – 3 pm

3001 E US 22&3, Morrow, OH 45152

2024 Application – Please write legibly

Your Name (Not Business Name): \_\_\_\_\_

Business Name to be listed in Program: \_\_\_\_\_

Street: \_\_\_\_\_ CITY: \_\_\_\_\_ ST: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Website (If Applicable): \_\_\_\_\_

Social Media (If Applicable) (Please supply handles): \_\_\_\_\_

Six Word Description of your items or your business for program: \_\_\_\_\_

Give a short description of your product that you hand make. Include everything that you will be selling. Please include materials used, process and description of final products. NO Wholesale or direct sale items are permitted. **This needs filled out even if you have participated in prior Little Miami shows. Do not say "Same as Last Year"**

\_\_\_\_\_  
\_\_\_\_\_

Please mark your selection of booth.

\_\_\_\_\_ Single Booth: 10' wide x 8' deep - \$60

\_\_\_\_\_ Double Booth: 20' wide x 8' deep - \$120 One Double Booth is max you can apply for.

\_\_\_\_\_ Electricity: \$10

Total: \_\_\_\_\_ (Please make checks out to LMHS PTO)

I understand that Little Miami High School, the LMHS PTO, the Arts & Craft Committee, the LM School District, and any person acting on their behalf will not be held responsible for any item lost or damaged, or any personal injury of any kind. I also understand that all tax and legal responsibilities including all permits and/or copyrights and/or licensing agreements connected to the sale of my art and craft items is the sole responsibility of the seller. My signature implies that I have read and agree to all the rules and regulations listed herein and on the preceding pages.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Please send the following listed below, no later than June 1, 2024, to:**

**Cindy Marshall, 7229 Hammerwood Ct., Maineville, OH 45039**

1. Completed and Signed Application
2. Business Card (If Applicable)
3. 3 to 6 pictures of your all items to be sold (required) including 1 picture of overall booth appearance (if applicable) – these pictures will not be returned  
Feel free to email pictures to [LMHSPTOCraftShow@gmail.com](mailto:LMHSPTOCraftShow@gmail.com) but make sure to put your name/business name on subject line.

**Pictures are not needed if you have participated before in LM Arts & Craft Show UNLESS you have changed your items selling.**

4. Check for Booth made out to LMHS PTO

Questions: Cindy Marshall 513-290-2021 or email [LMHSPTOCraftShow@gmail.com](mailto:LMHSPTOCraftShow@gmail.com)

Internal Use: Date Rec'd \_\_\_\_\_ Email Confirmation \_\_\_\_\_ Check # \_\_\_\_\_ 2024 Booth # \_\_\_\_\_